

**MINUTES OF THE REGULAR MEETING**  
**November 19, 2009**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, November 19, 2009 at 7:30 PM in the second floor LGI room of the Pottstown Middle School with President Judyth Zahora presiding. Upon roll call, the following members were present, Mr. Edwin Edwards, Mr. Robert Hartman, Mr. Richard Huss, Mrs. Michele Pargeon, Mr. Dennis Wausnock, Mr. Nat White, Mrs. Julia Wilson, and Mrs. Judyth Zahora. Also present were: Superintendent of Schools; Mr. David Krem, Assistant Superintendent for Curriculum and Instruction; Dr. Reed Lindley, Director of Education and Human Resources; Dr. Jeffrey Sparagana, Business Administrator; Mrs. Linda Adams, Solicitor; Mr. Stephen Kalis, Mr. Barry Angstadt, Ms. Lisa Schade, Mr. Thomas Marsden, Mr. Stephen Rodriguez, Mrs. Gail Cooper, Mr. John Armato, Ms. Terri Lampe, Dr. Robert Stevens, Ms. Pamela Bateson, Mr. Thomas Hylton, Ms. Valerie Harris, Mr. Matthew Moyer, Mr. Philip Thees, a member of the press, and interested citizens.

**AWARDS**

None

**PRESENTATIONS**

The Pottstown Middle School Bell Choir under the direction of Mr. Thomas Marsden performed My Country Tis Of Thee. Mr. Marsden thanked the Board for allowing the students to perform and for their support of music programs. Mr. Hartman, who performs in a bell choir, was impressed with the students' expertise.

Mr. Krem presented Mrs. Zahora with a PSBA award for her 16 years of service on the school board.

**SPECIAL REPORTS**

**MRS. FRANCIS ENTERED THE MEETING AT 7:41 PM**

Mr. Barry Angstadt reported on his diverse duties as Supervisor of Buildings and Grounds. He has held this position for 16 ½ years. He is pleased to have been a part of the upgrades the district has undertaken over the years, including the Middle School renovation, Grigg Stadium upgrades, the High School renovations and the purchase and updates to the Annex. He indicated his office is exploring avenues of energy cost control. Mrs. Pargeon questioned the level of communications with the director of Co-Curricular activities on the preparation of the athletic fields. Mr. Angstadt advised that his department is in frequent contact with the director of Co-Curricular activities and that it is important for the grounds crew to have daily contact regarding athletic fields.

Ms. Lisa Schade, has worked for the district for 22 years, although only two in her current position as Supervisor of Transportation/Communications Coordinator. She has begun to streamline transportation operations. This past year the district has been able to install audio/visual surveillance equipment on vans which aids in the safety and security of our students. She is researching the possibility of having the high school auto shop students perform work on the school district's vans. As the Communications Coordinator, she is working with Mr. Armato on redesigning the district's website. Mrs. Pargeon asked about the volume of transportation calls. She indicated that while the

volume of calls varies, it has been exciting lately. Mrs. Pargeon asked if many calls were being received regarding busing of secondary students. She responded that there have been a few calls. Mrs. Pargeon asked if these calls were from parents of students who live on the other side of Route 100. Ms. Schade stated she could not answer this question, as the callers do not provide their addresses. Mrs. Pargeon also questioned if the district provides transportation for siblings of special education students who are being transported. Mrs. Schade responded the district does not provide transportation for siblings unless the sibling qualifies for transportation as per the board policy on transportation.

## **COMMUNICATIONS**

Mr. Huss advised that Ms. Kristen O'Dell shared that the Teacher's holiday social will be held on Friday, December 11, 2009 at Phillies Fire Company.

## **THE BOARD ENTERED EXECUTIVE SESSION AT 7:55 PM**

## **THE MEETING RESUMED AT 8:18 PM**

## **APPROVAL OF MINUTES**

Mr. Wausnock indicated that he is chairman of the policy committee.

It was moved by Mr. Huss and seconded by Mr. Edwards that the minutes of the Regular Board meeting held on October 15, 2009 be approved as amended.

Upon roll call, all members present voted aye. Ayes: Nine. Nays: None. Motion carried

It was moved by Mrs. Francis and seconded by Mrs. Wilson that minutes of the Committee of the Whole Meeting held on November 5, 2009 be approved as presented.

Upon roll call, the vote was recorded as follows: Edwards: aye; Francis: aye. Hartman: aye. Huss: aye. Pargeon: aye. Wausnock: aye. White: aye. Wilson: abstain. Zahora: aye. Ayes: Eight. Nays: None. Abstain: One. Motion carried.

## **LIST OF BILLS**

It was moved by Mr. Huss and seconded by Mr. Edwards that the list of bills for the period of October 8, 2009 through November 11, 2009 from the Athletic Fund totaling \$131,339.35; the General Fund totaling \$1,199,480.98; the Elementary Activities Fund totaling \$890.52 and the Cafeteria Fund totaling \$96,294.99 be approved and a copy be filed in the Secretary's office as addendum # 2009-2010-30.

Upon roll call, all members voted aye. Ayes: Nine. Nays: None. Motion carried.

## **TREASURER'S REPORT**

It was moved by Mr. Huss and seconded by Mr. Wausnock that the Treasurer's Report be approved and a copy be filed in the Secretary's office as addendum 2009-2010-31.

Upon roll call, all members voted aye. Ayes: Nine. Nays: None. Motion carried.

## **HEARING FROM PATRONS OF THE SCHOOLS**

Mr. Philip Thees stated that the money spent for the panels for this LGI room helped with the sound quality in this room, but there continues to be outside noise. The public needs to hear what is taking place at these meetings.

## **CONSENT ITEMS**

It was moved by Mrs. Pargeon and seconded by Mrs. Francis that the following consent items be approved in accordance with Policy 1120, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### **RESIGNATIONS/TERMINATIONS**

#### **Act 93**

Jessica Heffner, Supervisor of Human Resources, resignation effective January 4, 2010, employed since February 2, 2006.

Jeffrey White, Director of Co-Curricular Activities, termination effective November 19, 2009, employed since September 10, 2007.

#### **Professional**

Dawn Smith Rosenberry, Teacher, Rupert Elementary School, resignation for purpose of retirement effective February 26, 2010, employed since September 6, 1977.

Aileen Hower, Teacher, Pottstown High School, resignation effective January 4, 2010, employed since August 25, 2009.

Joseph Paul Fitz-Patrick, JROTC Instructor, Pottstown High School, resignation effective December 31, 2009, employed since August 9, 2000.

#### **Substitute Teacher**

Stuart Schwarzer, Per-Diem Substitute Teacher, termination effective October 16, 2009, employed since March 4, 2008.

#### **Classified**

Kristine Yonas, Licensed Practical Nurse, Administration Annex, resignation effective December 11, 2009, employed since September 6, 2005.

Jason Walker, part-time Housekeeper, Edgewood Elementary School, termination effective November 5, 2009, employed since April 17, 2007.

### Co-Curricular

Jennifer Mullen, Pottstown Middle School, Assistant Field Hockey Coach, resignation effective June 30, 2009, employed since September 3, 2008.

### **LEAVES**

#### Professional

Natalie Pileggi, Teacher, Rupert Elementary School, request for childrearing leave of absence, effective November 5, 2009 through January 4, 2010.

#### Classified

Emily Baddely, Pre-K Coach, Administration Building, request for intermittent leave of absence, covered by the Family Medical Leave Act, effective October 21, 2009 through TBD.

Barbara Bainbridge, Housekeeper, Franklin Elementary School, request for leave of absence covered by the Family Medical Leave Act from October 13, 2009 through TBD.

Gina Griffin, Classroom Assistant, Pottstown Middle School, request for leave of absence covered by the Family Medical Leave Act from October 27, 2009 through TBD.

Shirley Schultz, part-time Breakfast and Playground Aide, Barth Elementary School, request for medical leave of absence from December 8, 2009 through TBD.

### **CHANGES IN POSITION AND/OR SALARY**

#### Substitutes

Kellie Lupacckino, from Special Substitute Teacher to Per-Diem Substitute Teacher in accordance with Board Policy 3920, effective November 6, 2009. She will also assume the role of Substitute Classroom Assistant, \$13.65/hr, effective November 6, 2009.

Emily Schlear, in addition to her current position as Title I Assistant, will also assume the role of Per-Diem Substitute Teacher in accordance with Board Policy 3920 effective October 23, 2009.

#### Classified

Carol Bender, in addition to her current position as Substitute Food Service Worker, will also assume the role of Substitute Housekeeper, \$11.92/hour, effective October 19, 2009.

Ann Marie Gruenling, Registered Nurse at Rupert Elementary School, will temporarily assume the role of School Nurse at Pottstown Middle School, effective October 19, 2009, \$200/day, coverage for Marge Grim, end date TBD. She will return to her position at Rupert Elementary when Ms. Grim returns from FMLA.

Caren Bean, in addition to her current position as Summer Cleaning Employee, will also assume the role of Substitute Custodian, \$11.92/hour, effective November 2, 2009.

Jennifer Dixon, in addition to her current position as Substitute Teacher, will also assume the role of full-time Classroom Assistant at Edgewood Elementary School, \$13.65/hour, effective November 2, 2009, replaces Eileen Strunack.

Kimberly Retner, from part-time Housekeeper at Edgewood Elementary School to Substitute Housekeeper, \$11.92/hour, effective November 9, 2009.

## **ELECTIONS**

### **Substitute Teachers**

Jeremiah Motley, Per-Diem Substitute Teacher, effective October 26, 2009 in accordance with Board Policy 3920. He will also assume the role of Substitute Classroom Assistant, \$13.65/hr, effective October 26, 2009.

Jessica Denkowski, Per-Diem Substitute Teacher, effective October 20, 2009 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, \$13.65/hr, effective October 20, 2009.

Kristen Schlichter, Per-Diem Substitute Teacher, effective October 14, 2009 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, \$13.65/hr, effective October 14, 2009.

Jordan Troyan, Per-Diem Substitute Teacher, effective October 14, 2009 in accordance with Board Policy 3920. He will also assume the role of Substitute Classroom Assistant, \$13.65/hr, effective October 14, 2009.

Lisa Rand, Per-Diem Substitute Teacher, effective October 14, 2009 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, \$13.65/hr, effective October 14, 2009.

Laura Lee Kunka, Extended Per-Diem Substitute Teacher, Rupert Elementary School, effective November 2, 2009 through December 31, 2009, coverage for Rebecca Wyatt, \$115/day.

### **Classified**

Nicole LaForest, Classroom Assistant at Edgewood Elementary School, \$13.65/hr, effective October 19, 2009, replaces M. McIlwain.

Patrick McMahon, Substitute Custodian/Housekeeper, \$11.92/hr, effective November 3, 2009.

Amber Krause, Substitute Nurse, effective November 9, 2009, in accordance with Board Policy 3920.

Additions to the Pottstown Elementary Schools-After School Tutoring Program List  
(All salaries paid through the 21<sup>st</sup> Century Community Learning Center Grant)

Patricia	Boyer	Tutor/21st Century	All Buildings	\$29/hr.
Aileen	Campbell	Tutor/21st Century	All Buildings	\$29/hr.
Kacie	Zipay	Tutor/21st Century	All Buildings	\$29/hr.
Rosalia (Mimi)	Hunter	Tutor/21st Century	Lincoln Elementary School	\$29/hr.
Stacey	Foster	Tutor/21st Century	Edgewood Elementary School	\$29/hr.
Judith	Friend	Tutor/21st Century	Edgewood Elementary School	\$29/hr.

Additions to Pottstown Middle School Learning Center-After School Program  
(All salaries paid through the 21<sup>st</sup> Century Community Learning Center Grant)

Aliceclair Faust	Learning Center Teacher	Pottstown Middle School	\$29/hour
Michael Freed	Learning Center Teacher	Pottstown Middle School	\$29/hour
Regina Collins	Learning Center Substitute Teacher	Pottstown Middle School	\$29/hour
Vicki Mutter	Learning Center Classroom Assistant	Pottstown Middle School	\$13.19/hour

Additions to Pottstown High School Learning Center-After School Program  
(All salaries paid through the 21<sup>st</sup> Century Community Learning Center Grant)

Janice Bobst	Learning Center Classroom Assistant	Pottstown Middle School	\$13.19 hour
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Homebound Instruction

Theresa Dundon, Pottstown High School, second assignment, from October 28, 2009 through December 4, 2009, assignment not to exceed 5 hours per week, \$29/hour.

Erin Logan, Pottstown Middle School, from November 5, 2009 through November 23, 2009, assignment not to exceed 5 hours per week, \$29/hour

Jennifer Mitchell-Winterbottom Pottstown Middle School, from November 16, 2009 through June 17, 2010, assignment not to exceed 5 hours per week, \$29/hour.

District Pupil Services Staffing

Theresa Dundon, Special Education Teacher, Pottstown High School, Support Services for Special Education student, \$29.00/hr, not to exceed 2 hours per week, effective October 28, 2009 through the end of the 2009-2010 school year.

Changes to the Co-Curricular List for 09-10

MS	Assistant Field Hockey Coach	Natalie Wright	Level 1	\$1425.00
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## TUITION REIMBURSEMENT

### Act 93 Staff

<u>Name</u>	<u>Building</u>	<u>Amount</u>
Pamela Bateson	Administration Annex	\$1920.00

## PAYMENT OF ACCUMULATED SICK LEAVE

Dereth Hicks, in accordance with the Professional Agreement, \$4,440.00. This is for 111 accumulated sick days at \$40.00 per day.

## HORIZONTAL SALARY MOVEMENT

(note: SPE Column denotes salaries that receive the \$400 Special Education Stipend in addition to their base salary)

<b>First Name</b>	<b>Last Name</b>	<b>Building</b>	<b>from</b>	<b>old salary</b>	<b>to</b>	<b>step</b>	<b>new salary</b>	<b>SPE</b>
Marie	Anders	Edgewood	B+15	\$45,457	M	5.11	\$47,148	
Leslie	Bauer	PMS	B	\$43,921	M	3.00	\$46,184	+\$400
Calista	Boyer	Edgewood	M+15	\$50,115	M+30	6.78	\$54,484	
Scott	Braunsberg	PHS	M+15	\$61,909	M+30	13.00	\$70,024	
Cathleen	Emerick	Lincoln	B+15	\$46,519	M	6.99	\$48,140	+\$400
Aliceclair	Faust	PMS	B+15	\$61,502	M	14.40	\$68,180	
Treena	Ferguson	Edgewood	M+15	\$63,534	M+30	13.27	\$71,427	
Anne	Frederick	Franklin	B	\$43,335	B+15	1.00	\$43,957	
Bernard	Gallagher	PMS	M	\$58,681	M+15	13.00	\$61,909	
Jennifer	Groff	Lincoln	B	\$46,610	B+15	8.83	\$47,752	
Benjamin	Hayes	PMS	B	\$44,473	B+15	4.50	\$45,176	
Lori	Hoshaw	Lincoln	B+15	\$47,459	M	8.41	\$49,351	
Sally	Jenkins	Lincoln	B+15	\$44,209	M	2.00	\$45,796	
Denise	Kuleski	PMS	M	\$49,929	M+30	9.00	\$58,876	
Mary Ellen	Lammey	Barth	M+15	\$50,235	M+30	7.00	\$54,917	
Karen	Lawler	Franklin	B+15	\$58,515	M	14.00	\$64,953	
Denise	Leschak	Lincoln	M	\$52,750	M+30	11.00	\$62,803	
Debra	Mann	Lincoln	M+15	\$61,909	M+30	13.00	\$70,024	
Tom	Medvetz	Barth	B+15	\$49,169	M	10.00	\$51,248	
Sara	Miller	PHS	M	\$49,841	M+30	8.91	\$58,699	
Kelly	Mooney	Lincoln	M	\$82,549	M+15	17.28	\$85,184	
Tracy	Pasquale	Edgewood	M	\$48,145	M+15	7.00	\$50,235	
Rosemary	Phillips	PHS	B+15	\$43,957	M	0.46	\$45,485	+\$400
Natalie	Pileggi	Rupert	M	\$48,949	M+15	8.00	\$50,811	
Anita	Scaltrito	PMS	M	\$47,092	M+15	5.00	\$49,158	
Desiree	Schwoyer	PMS	B	\$44,939	B+15	5.51	\$45,679	
Bonnie	Trainer	Lincoln	M	\$82,549	M+15	21.00	\$85,184	
Meghan	Walsh	Edgewood	B	\$43,335	B+15	0.53	\$43,957	+\$400

## **APPROVAL OF TENURE/PROFESSIONAL CONTRACT**

<b>First Name</b>	<b>Last Name</b>	<b>Building</b>	<b>Effective Date</b>
Michael	DiDonato	Barth	08/25/2009
Jill	Rinewalt (Pinder)	Barth	08/25/2009
Laura	Schneck	Barth	08/25/2009
Nick	Odagis	Franklin	08/25/2009
Elizabeth	Haring	Lincoln	08/25/2009
Michael	Koman	Lincoln	08/25/2009
Kristen	Lafferty (Hoffmaster)	Lincoln	08/25/2009
Mandy	Wampole	Lincoln	08/25/2009
Stacey	Bauman	Rupert	08/25/2009
Lisa	Kolb	Rupert	08/25/2009
Susanne	Swanson	Rupert	08/25/2009
Shannon	Wagner	Rupert	08/25/2009
Amy	Gazzillo	PMS	08/25/2009
William	Gumby	PMS	08/25/2009
Benjamin	Hayes	PMS	08/25/2009
David	Kemper	PMS	08/25/2009
Ryan	Regensburg	PMS	08/25/2009
Erica	Testa	PMS	08/25/2009
Julie	Voelker (Snyder)	PMS	08/25/2009
Kimberly	Budner	PHS	08/25/2009
Corby	Drone	PHS	08/25/2009
George	Lorenson, Jr.	PHS	08/25/2009
Kevin	Pascal	PHS	08/25/2009
Jaclyn	Harner	PHS	08/25/2009

## **JOB DESCRIPTIONS**

### Rescission of Job Descriptions

The Superintendent recommends the Board rescind the following job descriptions as listed and copies be filed in the Secretary's office as addendum #2009-2010-32.

Assistant Superintendent, 03/11/1992

Assistant Superintendent for Curriculum and Staff Development, 10/11/2000

Assistant Superintendent for Personnel and Secondary Education, 10/11/2000

Supervisor of Federal Programs, Language Arts, and Instruction 04/10/2002

Coordinator of Elementary Education, 09/13/1995

Business Administrator, 01/09/1980

Director of Special Education, 04/08/1992

Director of Pupil Services, 06/21/01

Supervisor of Special Education (Elementary), 03/08/2000

Supervisor of Special Education (Secondary), 03/08/2000  
Head School Nurse (Class I), 10/08/1997  
Elementary Principal, 06/08/1983  
Middle School Principal, 01/13/1999  
Assistant Principal, Middle School, 05/11/1988  
Senior High School Principal, 02/10/1999  
Assistant Principal, Senior High School, 05/14/1997  
Coordinator of Career Services, 11/10/1993  
Director of Co-Curricular Activities, 02/14/2001  
Director of Food Services, 02/08/1989  
District Grounds Crew Foreman, 05/14/1997  
Coordinator of Safe and Drug Free Schools and Community Programs, 02/10/1999

### Adoption of Job Descriptions

The Superintendent recommends the Board approve the following job descriptions as listed and copies be filed in the Secretary's office as addendum #2009-2010-33.

Superintendent 08/2009  
Assistant Superintendent 08/2009  
Director of Education and Human Resources 08/2009  
Business Administrator 08/2009  
Director of Development and Executive Director of PIPPS 08/2009  
Director of Special Education and Student Services 08/2009  
Supervisor of Elementary and Secondary Special Education 08/2009  
Supervisor of Curriculum and Instruction 08/2009  
Head School Nurse 08/2009  
Director of Technology 08/2009  
Elementary School Principal 08/2009  
Middle School Principal 08/2009  
Middle School Assistant Principal 08/2009  
High School Principal 08/2009  
High School Assistant Principal 08/2009  
Director of Career and Technical Education 08/2009  
Director of Co-Curricular Activities 08/2009  
Supervisor of Human Resources 08/2009  
Assistant Business Administrator 08/2009  
Director of Food Service 08/2009  
Supervisor of Buildings and Grounds 08/2009  
Transportation Supervisor/Communications Coordinator 08/2009

**PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve the following professional leaves:

<b>Building</b>	<b>First Name</b>	<b>Last Name</b>	<b>Conference Title</b>	<b>Conference Location</b>	<b>Dates to Attend</b>	<b>Cost</b>
Elementary Building	3 Instructional Coaches to be named.		Using the Standards Aligned System to Ensure 21 <sup>st</sup> Century & Learning Institute	Hershey, PA	12/7/09 – 12/10/09	PDE to pay hotel, & lunches. District to pay approx. \$300 for evening meals & mileage.
Admin	Emily	Baddeley	PBS Coach Training	Harrisburg, PA	12/9/09 – 12/10/09	No cost to the district, funded by the PBS Grant

**FIELD TRIP**

The Superintendent recommends the Board approve the following field trip:

<b># of students and/or group</b>	<b>Name of conference or activity</b>	<b>Destination</b>	<b>Date of trip</b>	<b>Cost to student</b>	<b>Cost to district-substitutes</b>	<b>Chaperone(s)</b>
17	National Cheer Competition (Same as last year)	Myrtle Beach, SC	3/18/10 – 3/22/10	\$420.00	None	Amie Ward, Dave Woodley, Patty Mauger

**SUBSTITUTE TAX COLLECTOR APPOINTMENT**

The Superintendent recommends the Board approve a Resolution appointing the Business Administrator as Substitute Tax Collector for the Pottstown School District, and a copy be filed in the Secretary’s office as addendum#2009-2010-34.

**CONTRACTS**

The Superintendent recommends the Board approve the following contracts and copies be filed in the Secretary’s office as addendum#2009-2010-35.

- Memorandum of Understanding: Montgomery Early Learning Centers
- Memorandum of Understanding: Family Services of Montgomery County
- KidsPeace National Centers

**BID SCHEDULE**

The Superintendent recommends the Board authorize the Secretary to advertise bids for the following

- Custodial Supplies 1/19/2010
- General Supplies 1/26/2010
- First Aid Athletics Supplies 2/02/2010
- First Aid General Supplies 2/09/2010
- Fall Sports Supplies & Equipment 3/16/2010

Physical Education Supplies & Equipment	3/23/2010
Cafeteria Supplies	4/13/2010
Winter Sports Supplies & Equipment	4/20/2010
Spring Sports Supplies & Equipment	5/11/2010

Upon roll call, all members present voted aye. Ayes: Nine. Nays: None. Motion carried.

**NON-CONSENT**

**AGREEMENT FOR JOINT PURCHASING OF PRESCRIPTION DRUG BENEFITS**

It was moved by Mr. Huss and seconded by Mr. Edwards that the board approve the agreement for joint purchasing of prescription drug benefits and a copy be filed in the Secretary's office as addendum#2009-2010-36.

Mrs. Adams explained that this agreement with the Intermediate Unit is to join the consortium to obtain reduced pricing. Mrs. Zahora was under the impression we became part of the consortium in August. Mrs. Adams explained that we are now looking at becoming self-funded to obtain better rates and this is for prescription coverage only. Mr. Hartman stated that Pottsgrove and Methacton joined the consortium two years ago.

Upon roll call, all members present voted aye. Ayes: Nine. Nays: None. Motion carried.

**ULI RESOLUTION**

It was moved by Mrs. Pargeon and seconded by Mr. Edwards that the board approve the resolution in support of the ULI recommendations and a copy be filed in the Secretary's office as addendum #2009-2010-37.

Mrs. Zahora stated the board has discussed this item previously and it is her hope that we see results.

Upon roll call, all members present voted aye. Ayes: Nine. Nays: None. Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Mr. Edwards stated that a request has been made by Mr. Hylton to provide him with a detailed budget that is not in the format that the district has available. The detailed budget is approximately 1000 pages in length and would also have to be provided to all board members. The Finance Committee does not understand why it is necessary to break down the information by employee and is asking for direction from the board on complying with this request. Mr. Hartman stated that anyone can look at the detailed budget in its current, standardized format. Mrs. Francis asked if this information is available. Mrs. Adams stated the information is contained in the detailed budget. Mrs. Pargeon stated Mr. Hylton requested the information in a format not used by the district. Mr. White feels we should ask Mr. Hylton to accept the standardized format. Mr. Huss

asked if we have budget information by school. Mrs. Adams stated the budget can be run by school building. Mrs. Zahora is offended by the inference that the board did not make informed consent when passing the budget. The board should not allow the expense that would be incurred to format the budget as requested. Mr. Hartman suggested a motion to continue the budget presentation in its current format. It was suggested that the board make a motion to deny this request. Mr. Hartman amended his motion to deny the request and provide the information as it currently exists.

It was moved by Mr. Hartman and seconded by Mrs. Pargeon that the board deny Mr. Hylton's request for a detailed budget by employee and provide the information as it currently exists.

### **HEARINGS FROM PATRONS OF THE SCHOOLS**

(limited to the request for budget information)

Mr. Hylton suggested the board table the motion. It is not that important and he will wait two weeks to get the information. Mr. Huss asked if Mr. Hylton would accept that information in our format. Mrs. Zahora indicated that it is not the custom of the board to engage in discussion with patrons making comments. Mrs. Zahora feels that the board should not allow anyone to request that the administration spend time and effort reformatting information.

It was moved by Mr. Hartman and seconded by Mrs. Pargeon that the board deny Mr. Hylton's request for a detailed budget by employee and provide the information as it currently exists.

Upon roll call, the vote was recorded as follows: Edwards: aye. Francis: aye. Hartman: aye. Huss: aye. Pargeon: aye. Wausnock: aye. White: abstain. Wilson: aye. Zahora: aye.

Mr. Hartman asked why Mr. White abstained from voting. Mr. White stated he does not understand why we are voting as he feels it is a moot point. It was indicated by counsel that this is not an appropriate reason for abstaining.

Another roll call vote was taken. Upon roll call, all members present voted aye. Ayes: Nine. Nays: none. Motion carried.

Mrs. Pargeon advised the board that a request for information has been made by Mr. Hylton for one page resumes of the Executive Team and select Act 93 employees. She stated that these documents do not exist and the Personnel Committee believes the board should not provide these documents. The board should provide the employee directory, the enrollment information, the special education enrollment and the percentage of minority students. Mr. Hylton has also asked for the master schedules of the middle school and high school. This is a major security issue and the Personnel Committee recommends a motion to deny this request.

Mrs. Francis stated she does not know where to begin and is appalled by the idea of providing this information. She feels the audacity of this request is shocking. Mr. Huss stated if we provide this information to board members we have to provide it to anyone who would request it and this would be risky. He feels that until the Right to Know office indicates we have to provide this information the board should not release it.

It was moved by Mrs. Francis and seconded by Mr. Edwards that the board deny the request for one page resumes of the Executive Team and select Act 93 employees along with the master

schedules of the middle and high schools. The board will honor the request for the employee directory, enrollment information, special education enrollment and the percentage of minority students.

### **HEARINGS FROM PATRONS OF THE SCHOOLS**

(limited to the request for information)

Mr. Hylton stated if he had known what a brew ha this request would evoke, he would have waited two weeks. He does not understand why the resumes are not on file as many school districts have this information on their websites. Mrs. Zahora stated he is asking for things he has no right to. Mr. Hylton stated the district has published elementary class lists in the papers for years. Mr. Hartman called point of order. It is board policy that board members do not engage in conversation with the public. Mr. Hylton asked that the Board table this motion. Mrs. Zahora stated that obviously Mr. Hylton believes he will have the five votes to do what he wants in two weeks.

It was moved by Mrs. Francis and seconded by Mr. Edwards that the board deny the request for one page resumes of the Executive Team and select Act 93 employees along with the master schedules of the middle and high schools. The board will honor the request for the employee directory, enrollment information, special education enrollment and the percentage of minority students.

Upon roll call, all members present voted aye. Ayes: Nine. Nays: None. Motion carried.

### **INFORMATION**

1. Website Report – Mr. Armato
2. Conference Report – Dr. Lindley
3. Monthly Meeting Schedule: December 2009 – Mrs. Adams
4. PEAK Update – Mrs. Rieck

Mrs. Pargeon suggests providing the board policy on building visitation to the current and incoming board members. Mrs. Adams will scan the necessary documents and provide electronically. Hard copies will be provided as needed.

### **FEDERATION REMARKS**

Ms. Lindi Vollmuth invited the board and district staff to the holiday social on December 11, 2009.

### **ROUND TABLE**

Dr. Sparagana stated he attended the Leadership Institute and participated in the panel discussion. He also shared that the PEAK video case study was shown at the institute.

Dr. Lindley discussed last week's in-service day. He was pleased by the level of engagement of the district's staff.

Mr. White thanked Mrs. Francis, Mr. Edwards and Mrs. Zahora for their contribution to the board and the students of the district. He feels the public owes them a debt of gratitude for their service.

Mrs. Francis thanked all board members. She stated it was a pleasure to serve and a wonderful learning experience. She feels everyone should serve at least once.

Mr. Wausnock feels that Mrs. Francis, Mr. Edwards and Mrs. Zahora have done a lot for the school district in their years of service. He wished everyone a Happy Thanksgiving.

Mrs. Pargeon thanked Mrs. Francis, Mr. Edwards and Mrs. Zahora for their 24 collective years of service. It was a pleasure for her to see how they worked and she is a much better person for knowing all of them. She stated there is food and coffee for everyone to enjoy after the meeting. She invited the public to join the celebration.

Mr. Edwards stated serving on the board was a great learning experience. It was a great pleasure to serve the community and he will miss it. He thanked everyone, the executive team, the federation and the support staff for their hard work.

Mr. Huss stated that he and Mrs. Zahora go back a long way. He thanked her for all her years of service and stated she was always for the children of the district. He thanked Mrs. Francis and Mr. Edwards for their service and stated that they fought hard for the uniform policy which he was against at first, but the kids look good.

Mr. Hartman stated it was nice to work with Mrs. Francis, Mr. Edwards and Mrs. Zahora although he did not always agree with them. A good board does not always agree. He feels it is easy for the public to complain but it is harder to serve. He stated the bell choir was great.

Mr. Krem thanked Mrs. Francis, Mr. Edwards and Mrs. Zahora for their support and wisdom over the years. He stated that the district had an emergency management drill on Tuesday which was observed by FEMA. The district received a verbal well done and a written report will be forthcoming. He thanked Dr. Lindley and Mr. Moyer and all participating staff members.

## **ADJOURNMENT**

It was moved by Mr. Huss and seconded by Mrs. Francis that the Board adjourn. None opposed. The meeting was adjourned at 9:18 P.M.

Mrs. Zahora stated it has been a privilege to serve and mostly a pleasure. She feels she has taught children the importance of being part of a community. She has met many concerned and caring people. She wishes the new board good luck.

  
Linda S. Adams  
Board Secretary